



# Use of Certification, Certificate and CE Marking

## Introduction

This document provides the rules governing the use of Certificates and Certification Marks granted by HTCert and is part of the general terms of business.

Use of Certificate and Certification Mark includes all statements in written, visual or oral ways about the fact of the certification; use of original certificates and copies of them; any use of certification mark.

All certified clients shall comply with the rules provided in this document.

## General

HTCert will always remain the owner of the Certificates and Certification Marks.

Certified clients are granted license to utilize the Certificate and any accompanying logo or certification mark as far as the scope of the Certificate is relevant and for so long as the Certificate remains valid.

Clients are not allowed to amend the content or change the appearance of the Certificate, the logo or certification mark of HTCert.

## Terms and conditions for Use of Certificate and Certification Mark

HTCert will provide its certified clients with the relevant certificate(s) and certification mark(s).

Certified clients may utilize them in all documents, positions, communication media and advertising material, provided they respect the legal, normative and contractual obligations. The above-mentioned particulars may appear translated in various languages provided they have the exact same content and meaning.

Any use of certificates and certification marks, must reflect the actual certification scope and the meaning of certification only. Any use that HTCert could consider misleading, not justified or would bring HTCert into disrepute is not allowed.

Certification is strictly limited to the scope granted (e.g. fields of activity, certified parts of the company, branches). If the scope of certification does not include all products and/or services provided by the organization, and/or all locations/facilities of the organization, any use of certificates and certification marks shall not suggest that all products/services/sites/locations of the organization are covered by the scope of certification.

Upon suspension, withdrawal, or termination of certification, the client must discontinue its use of all advertising matter that contains any reference thereto.

Upon reducing of the scope of certification, all promotion materials must be changed accordingly.

Conformity Certificates may be reproduced only in full and without any modification. If certificate with reference to an annex is provided to a third party, this annex has to be included.

The mark(s) cannot be altered or modified. It is allowed to be resized, provided the proportions of the entire mark are maintained and all features of the mark are clearly distinguishable.

Any use of the HTCert logo or certification mark in a way that would give the impression that a product or service fulfills certain quality requirements or is certified by HTCert is prohibited. Only statements that explain that certain products or services are offered by a company or organization that operates under a certified quality system can be allowed. In the context above, HTCert's mark shall not be used on a product or product packaging in any way that may be interpreted as denoting product conformity. Moreover, HTCert's mark shall not be used on laboratory test, calibration or inspection reports or certificates.

## Terms and conditions for Use of CE Marking

The CE-mark with HTCert's Notified Body number may only be used for products declared on the relevant certificate.

The CE-mark has to be affixed to the product, the labeling, the instructions for use and the sales package. Further marks or declarations must not be used in direct connection with the CE-mark.

Any use of the CE Marking must comply with the requirements of European Directives 93/42/EEC.

As soon as a certification is no longer valid or expired, the client must immediately stop placing products on the market which bear the CE-mark with HTCert's identification number.

## Incorrect use

Correct use of any certificate and certification mark granted is a contractual obligation of the client and is monitored by HTCert.

HTCert will take any appropriate action, as for example requests for correction and corrective action, suspension, withdrawal of certification, publication of the transgression and, if necessary, legal action, to deal with incorrect references to certification status or misleading use of certification documents, marks or audit reports.